

MAC 2313: CALCULUS 3, FALL 2021

SYLLABUS/CALENDAR

Contact Information:

Course Coordinator

Dr. Shu-Jen Huang

Lecture: MWF Period 6 at CAR100

Office: Little Hall 372

Email: huang@ufl.edu

The course homepage is located in [e-Learning Canvas](#). The information for office hours can be found on Canvs.

When email the course coordinator, write **your lecture period, TA's name, and section number** in the subject line.

Instructors

	Dr. Jindrich Zapletal	Ms. Carol Demas
Lecture:	MWF Period 3 at NPB1001	MWF Period 9 at NRN1020
Office:	LIT 456	LIT 323
Email:	zapletal@ufl.edu	demasc@ufl.edu

Discussion Leader (TA)

Name: _____

Office: _____

Email: _____

MAC 2313: Calendar, Fall 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
	Aug 23 Lecture 1	24 First Discussion Class for Tuesday sections	25 Lecture 2	26 First Discussion Class for Thursday sections	27 Lecture 3 Drop/Add Deadline
29 LQ 1-3	30 Lecture 4	31 LQ 4	Sept 1 Lecture 5 Syllabus Quiz	2 LQ 5	3 Lecture 6
5 LQ 6	6 No Class HW 1-5	7 Quiz 1 (L1-5)	8 Lecture 7	9 LQ 7	10 Lecture 8 Makeup exam/quiz signup deadline
12 LQ 8	13 Lecture 9	14 LQ 9	15 Lecture 10	16 LQ 10 HW 6-9	17 Review Quiz 2 (L6-9)
19 Written HW 1 Practice Exam 1	20 Review	21 EXAM 1* (L1-9)	22 Lecture 11	23 LQ 11	24 Lecture 12
26 LQ 12	27 Lecture 13	28 LQ 13	29 Lecture 14	30 LQ 14 HW 10-13	Oct 1 Lecture 15 Quiz 3 (L10-13)
3 LQ 15	4 Lecture 16	5 LQ16	6 Lecture 17	7 LQ 17	8 No Class
10	11 Lecture 18	12 LQ 18	13 Lecture 19	14 LQ 19 HW 14-18	15 Review Quiz 4 (L14-18)
17 Written HW 2 Practice Exam 2	18 Review	19 EXAM 2* (L10-18)	20 Lecture 20	21 LQ 20	22 Lecture 21
24 LQ 21	25 Lecture 22	26 LQ 22	27 Lecture 23	28 LQ 23 HW 19-22	29 Lecture 24 Quiz 5 (L19-22)
31 LQ 24	Nov 1 Lecture 25	2 LQ 25	3 Lecture 26	4 LQ 26 HW 23-26	5 Review Quiz 6 (L23-26)
7 Written HW 3 Practice Exam 3	8 Review	9 EXAM 3* (L19-26)	10 Lecture 27	11 Veterans Day LQ 27	12 Lecture 28
14 LQ 28	15 Lecture 29	16 LQ 29	17 Lecture 30	18 LQ 30	19 Lecture 31 Grade Calculation
21 LQ 31 HW 27-30	22 Lecture 32 Quiz 7 (L27-30) Withdraw Deadline	23 No Class	24 Thanksgiving No Class	25 Thanksgiving No Class	26 Thanksgiving No Class
28	29 Lecture 32/33	30 LQ 32	Dec 1 Lecture 33/34	2 LQ 33	3 Lecture 34
5 LQ 34	6 Review HW 31-34	7 Quiz 8 (L31-34)	8 Review	9 Reading Day Written HW 4 Practice Final Exam	10 Reading Day

Final Exam (L27-34): 7:30-9:30AM on December 13 (Monday)

***Exams 1-3: 8:30-10:00PM on the exam date; exam location will be posted in Canvas.**

Each quiz is open for 24 hours on the quiz date in Canvas and it's timed for 50 minutes.

All assignments are due at 11:59PM on the due date shown in the calendar.

1. INTRODUCTION

1a COURSE CONTENT: MAC 2313 is the third semester in the calculus sequence and it gives a thorough introduction to multivariable calculus. The course is divided into four modules.

- Module 1 (Lectures 1–9) Geometry of Space & Vector Functions
- Module 2 (Lectures 10–18) Differentiation of Functions of Several Variables
- Module 3 (Lecture 19–26) Multiple Integration
- Module 4 (Lectures 27–34) Vector Calculus including line integrals, surface integrals, Green's Theorem, Stokes' Theorem, and the Divergence Theorem

1b PREREQUISITES: MAC 2312 with a minimum grade of C.

To be successful in this course, you should have mastery of precalculus algebra and trigonometry. Students should be able to do arithmetic without a calculator. It is assumed that students are proficient in standard Calculus 1 and 2 topics, including limits, continuity, differentiation, and integration techniques.

1c REQUIRED MATERIALS :

Textbook: There are no required textbooks for this course. For anyone who wishes to study from a textbook, we suggest this free online textbook [Openstx Calculus Volume 3](#). Additionally, you may find any edition of the Calculus textbooks by Stewart, or Rogawski, helpful.

Computer access and requirements: A reliable internet and a computer are required. All assignments should be taken on a computer, not cell phone or tablet, since there may be compatibility issues with Canvas. The recommended browser for this course is Chrome.

NO CALCULATORS are allowed on quizzes or on exams. A graphing calculator and Wolframalpha are useful as a study and learning tool when used appropriately, but are not essential. Graphing in 3-dimensional space can be challenging sometimes. We recommend online graphing calculators, [GeoGebra](#) or [CalcPlot3D](#), to help you at the beginning of learning 3D graphs. Remember that Calculus is a collection of ideas that are not mastered through calculator skills.

1d E-LEARNING CANVAS: All course information including lecture outlines, lecture videos, office hours, and exam reviews is posted on Canvas.

All grades are posted in the Canvas gradebook. You are responsible for verifying that those grades are accurate. **You have one week after a score has been posted to contact your TA to resolve any grade concerns.** Any grade concerns must communicate through Canvas emails due to security/privacy issues. We will not consider any grading disputes nor make any grades adjustment at the end of the semester.

TURN ON NOTIFICATIONS in your Canvas account so that you can receive timely alerts in your UF email. See the [instructions](#) for Canvas Notification settings.

Check Canvas course homepage regularly for announcements. Due to the volume of email instructors receive, we cannot reply to each request for information that is already posted online. When you email the coordinator, please be sure to write down your lecture period, section number, and TA's name in the subject line in all mail correspondence.

1e LECTURES meet during the designated period (check your class schedule on [ONE.UF](#)).

Attendance is required. All lectures will be recorded and the recording links will be posted on Canvas. You are responsible for learning lecture material missed due to an absence. Students can print out the lecture outlines from Canvas through **Lectures/Discussions** tab. You may also purchase a hard copy from Target Copy Center.

We recommend students to start Lecture Questions (LQ) on Canvas after each lecture and complete the LQ before the next class, so you can familiar with the recent covered material.

1f DISCUSSIONS, which meet once a week (either Tuesday or Thursday), give you a valuable opportunity for open discussion of the lecture material and assigned problems in a smaller online class setting. **Attendance in discussion is required.**

Your main resource person is your TA. She/he is available during office hours or by appointment to answer your questions about the course material.

You should check Canvas regularly and consult with your TA if you have any questions about posted grades. **All grade concerns must be taken care of within one week of receiving the score.** If you have concerns about your discussion class which cannot be handled by your TA please contact the course coordinator Dr. Huang by email.

1g GETTING HELP: All instructors' online office hours will be posted on Canvas at the end of the first week. You may go to anyone's office hours that fit your schedule. We encourage you to use this valuable resource to help you stay on track and succeed. In addition to instructors' office hours, the following aids are available online.

- The Math Lab in Little 215 is open for drop-in assistance with homework Monday through Friday from 9:30 to 4:00. It is staffed by mathematics graduate students and undergraduate assistants. You should not expect the staff to help you if you have not at least begun your homework and have specific questions.
- [The Teaching Center Math Lab](#) in SE Broward Hall is a tutorial service staffed by trained math and science students to provide help with your calculus questions and homework. You can also request free one-on-one tutoring.
- [Office of Academic Support](#) offers free one-on-one and small group tutoring sessions to any UF students.
- [U Matter, We Care](#) provides students in distress with support and coordination of the wide variety of appropriate resources. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. Remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.
- [UF Counseling Center](#) provides information and helps students who are experiencing test-related stress and anxiety or having any other concerns.

1h **SUCCESS** in MAC 2313 depends largely on your attitude and effort.

- **Engage (participate and be proactive)** in class and discussion boards.
- **Complete assignments** on time. Get an early start on all assignments. If you get stuck, watch the lecture again and/or attend office hours for timely help. Do not let questions go unanswered.
- **Keep up with the pace** of the course and do not fall behind.

We want you to be successful! Remember that you are the only person who can walk the path to your success. Your TA and I are there for you, but you need to stay on top of what's going on in class and take the initiative to reach out when you need help.

1i **STUDENTS WITH LEARNING DISABILITIES:** Students requesting class and exam accommodations must register with the [Disability Resource Center\(DRC\)](#) by providing appropriate documentation. An accommodation letter must be sent to Dr. Huang once approved by DRC, and students with disabilities should follow the DRC procedure as early as possible in the semester since the accommodations are not retroactive.

DRC ATR policy: Students who wish to take an exam at DRC must submit your [accommodated test request \(ATR\)](#) at least four business days in advance of the exam. This does not include the day of the exam, weekends, or holidays.

1j **DIVERSITY, EQUITY, AND INCLUSION:** The Mathematics Department is committed to diversity and inclusion of all students. We acknowledge, respect, and value the diverse nature, background and perspective of students and believe that it furthers academic achievements. It is our intent to present materials and activities that are respectful of diversity: race, color, creed, gender, gender identity, sexual orientation, age, religious status, national origin, ethnicity, disability, socioeconomic status, and any other distinguishing qualities.

1k **ACADEMIC HONESTY:** All students are required to abide by the Academic Honesty Guidelines which have been accepted by the University. The academic community of students and faculty at the University of Florida strives to develop, sustain and protect an environment of honesty, trust, and respect. Students are expected to pursue knowledge with integrity. Exhibiting honesty in academic pursuits and reporting violations of the Academic Honesty Guidelines will encourage others to act with integrity. Violations of the Academic Honesty Guidelines shall result in judicial action and a student being subject to the sanctions in paragraph XIV of the Student Code of Conduct. The conduct set forth hereinafter constitutes a violation of the Academic Honesty Guidelines (University of Florida Rule 6C1-4.017).

[The UF Honor Code](#) specifies a number of behaviors that are in violation of this code and the possible sanctions. We are bound by university policy to report any instance of suspected cheating to the proper authorities. In addition, we remind you that lectures given in this class are the property of the University/faculty member and may not be

may not be used for any commercial purpose. Students found to be in violation may be subject to discipline under the Student Conduct Code.

2. TESTING

2a EXAMS: There will be three 90-minute unit exams and one 2-hour final exam, all mandatory. The unit exams are assembly exams which begin at 8:30PM, consists of multiple choice and free-response questions; the final exam time may change each term, consists solely of multiple choice questions. All exam dates and time are specified in the course calendar and they must be taken at the assigned date and time.

Missing an exam due to negligence will result in a severe deduction on your exam grade.

2b IMPORTANT EXAM POLICIES: MAC 2313 requires that students take evening exams on the listed dates. Students with conflicts, including regularly scheduled classes or traveling, must make advanced arrangements to be present at the test.

The following applies to all exams:

- (1) Students are responsible for material covered in lectures, NYTI, and assignments.
Exam coverage and format may vary from semester to semester.
- (2) Bring only the following to the exam:
 - Soft lead graphite pencils (number 2 lead or softer) for bubbling your scantron
 - Ink Pen (To sign your test)
 - Knowledge of your SECTION NUMBER and UF ID number
 - Picture ID (UF Gator One card or your state driver's license) with a **legible signature**

Cell phones and other electronic devices must be turned off and out of sight. If any such device rings, buzzes, or otherwise causes a distraction during the exam, your test will be considered to be compromised and your test score will be 0.
- (3) Students should be at the exam location at least 10 minutes early. No one will be admitted to the test **10 minutes** after the starting time of the test. No one will be permitted to leave the test until 30 minutes after the stated start time.
- (4) The **Test Form Code**, as well as **your UFID**, name, and section number must be encoded correctly or you will lose 3 points. You must also take the test in your assigned test location or you will lose 3 points on your test.
- (5) An answer key will be posted on CANVAS within one day after each exam. To check your answers, record them on the test or scratch paper that you keep after turning in your scantron and tearoff sheets.
- (6) Graded tearoff sheets will be returned in discussion. You then have **one week** to see your discussion leader if you have questions about your exam grade.

See Section 3f for the Exam Conflict and Makeup Policies.

3. GRADING

3a COURSE GRADE: Your course grade is based on 500 points accumulated as follows:

Lecture Questions (1 point each, drop the two lowest grades)	32
Xronos assignments (2 points each, drop the two lowest grades)	64
Written assignments (4 points each)	16
Quizzes (8 points each, drop the two lowest grades)	48
Semester exams (80 points each)	240
Final exam	<u>100</u>
	500

The total sum of points is your numerical score, which will be converted to a letter grade according to the following scale.

A	450 - 500 pts	C	340 - 359.99 pts
A-	435 - 449.99 pts	C-*	320 - 339.99 pts
B+	420 - 434.99 pts	D+	300 - 319.99 pts
B	400 - 419.99 pts	D	280 - 299.99 pts
B-	380 - 399.99 pts	D-	260 - 279.99 pts
C+	360 - 379.99 pts	E	0 - 259.99 pts

The course grade is determined by the number of points you have, not by the percentage, and will be strictly enforced. There will be no additional curve in this course, and extra assignments for individual students to improve a grade are NOT possible.

For those taking the S-U option: S [340 - 500 points] U [0 - 359.99 points]

***NOTE:** A grade of C- DOES NOT give Gordon Rule or General Education credit!

3b LECTURE QUESTIONS: There are 34 sets of lecture questions (LQ) on Canvas given on the material of the lectures. They are untimed, open book and open notes. You have three attempts for each LQ. Students are expected to work individually on these assignments, and the due date for each LQ is indicated on the course calendar. The two lowest LQ grades will be dropped at the end of the semester.

3c HOMEWORK ASSIGNMENTS: In this course we will utilize the online platform Xronos which is developed by the math department at UF. Online homework assignments will be assigned for each lecture and they must be completed by the dates shown on the course calendar. The two lowest online homework grades will be dropped at the end of the semester.

IMPORTANT: You MUST access Xronos via Canvas **Assignments** tab every single time for each Xronos homework assignment. If you do not – your homework grade will not be synced back to Canvas gradebook, and therefore, you will not receive credit for the problems you solve.

When you work on Xronos assignments, you need to write down your work neatly for all problems in addition to submitting answers online. Four sets of the Xronos assignment

will be randomly collected by your TA and you will upload the written assignment (as a pdf file) to Canvas for grading before the due date. The written assignments will be graded on a scale of 0 – 4 points; each is checked for completeness and three problems will be graded for accuracy. The work must be your own and not taken from other sources. Your TA will provide more information on written homework assignments during the first discussion class.

Do not try to complete an assignment in one sitting; start early instead of waiting until the due date to avoid missing the deadline.

Remember that the **Due Date** is not the **Do Date**. DO NOT wait until the last hour to complete your assignment since internet sometimes is not reliable, and no extension will be offered due to tech issues.

3d QUIZZES: Eight quizzes will be given on Canvas and the two lowest quiz grades will be dropped at the end of the semester. You must make yourself available for about an hour on the quiz date and you have 50 minutes to complete the quiz. The clock starts ticking once you open a quiz and it will be closed after 50 minutes. No aids will be allowed for quizzes and you should not take a quiz with others.

DO NOT wait until the last minute to submit your quiz and we will NOT extend time for computer issues.

3d EXTRA CREDIT: You may earn additional points in the following ways:

- SYLLABUS QUIZ (2 points): After reading the course syllabus carefully, you have a chance to earn up to 2 bonus points by completing the syllabus quiz on Canvas before the deadline. Students understand and agree to follow our course policies when submitting this quiz.
- EXAM PREPARATION (12 points): A practice exam will be posted on Canvas a few days before each test. You can earn up to 3 bonus points by completing it on Canvas before its due date. Practice exams can be used to assess your readiness for the coming exam.
- Other extra credit assignments will be announced on Canvas.

3f MAKE-UP POLICIES: All make-up work must be approved by the course coordinator and you must provide documentation of your absence. **The deadline to sign up a make-up exam/quiz is Friday, Sept 10.**

- **Exam Conflicts – The UF during Term Assembly Exam Policy:**
“Exams may be held Monday – Friday from 8:20 – 10:10PM (periods E2–E3) for the fall and spring terms. If other classes are scheduled during an exam time, instructors must provide make-up class work for students who miss class because of an assembly exam. If two exams are scheduled at the same time, assembly exams take priority over time-of-class exams. When two assembly exams conflict, the higher course number takes priority. Instructors giving make-up exams will make the necessary adjustments.”

If MAC 2313 is the lower course number, students must sign up with the course coordinator by the deadline so that appropriate accommodations can be made.

The conflict exam will be offered from 6:30 – 8:00PM on the same night as the scheduled exam. You will not be permitted to leave the exam room before 8:10PM.

- **Make-up Exams:** If you are participating in a UF sponsored event or religious observance, you may make up an exam only if you sign up for a make-up exam with the course coordinator before the deadline. You must present documentation of a UF sponsored event.

If illness or other extenuating circumstances cause you to miss an exam, contact the course coordinator immediately (no later than 24 hours after the exam) by email. Then, as soon as possible after you return to campus, bring the appropriate documentation to the course coordinator. **To be eligible for this make-up you must have completed at least 75% of the course work (LQ and Xronos) that have been given so far.**

All make-up exams will be given during the last week of classes.

- **Quizzes:** There are no make-ups, unless,
 - 1) you are participating in a UF sponsored event, for which you must bring your documentation to the course coordinator during the first three weeks of the semester.
 - 2) you miss because of a religious holiday. You must notify the course coordinator within the first three weeks of the semester if you will be missing a quiz due to a religious holiday.
 - 3) you miss at least three quizzes for which you have valid, documentable reasons for your absences. You will be allowed to make up the excused absences that are in excess of two. To be eligible for a make-up you must completed at least 75% of the course work (LQ and Xronos). Bring your documentation to the course coordinator **within 24 hours of your third missed quiz.**

You must use the drops for the first two missed quizzes due to excused absences including illness, family emergencies, tech issues, lack of internet access, etc.

For issues with technical difficulties for Canvas, please contact the [UF Help Desk](#) or call (352) 392-HELP(4357). Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail the course coordinator within 24 hours of the technical difficulty if you are eligible for a make-up.

- **Lecture Questions:** no make-ups. A LQ assignment can be submitted late with a 25% penalty for each day beyond the due date.
- **Xronos and Written HW:** no make-ups.

Note that there are 2 drops on LQ, Xronos assignments, and Quizzes.

- **Extra Credit Assignments:** no make-ups on any extra credit assignments

3g 10-MINUTE POLICY: Only the students who are present in the first 10 minutes of the class and stay for the entire period will be allowed to participate in the class activities.

3h ONE WEEK POLICY: All grades are posted in the Canvas gradebook. You are responsible for verifying all grades are accurate. You have one week after a score is available to discuss any grade concerns with your instructor. There is no grades dispute after one week.

3i INCOMPLETE: A student who has completed a major portion of the course with a passing grade but is unable to complete the final exam or other course requirements due to illness or emergency may be granted an incomplete, indicated by a grade of “I”. This allows the student to complete the course within the first six weeks of the following semester. The student must contact the course coordinator to sign the [incomplete grade contract](#), and must provide documentation of the extenuating circumstances preventing him or her from taking the final exam. The grade of “I” is never used to avoid an undesirable grade, and does not allow a student to redo work already graded or to retake the course. See the [official incomplete grade policy](#) for details.

4. ONLINE COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

This syllabus is subject to change. You will be notified if any changes are made.