

Calculus with Analytic Geometry I

MAC 2311 Lecture

4 Credit Hours

Fall 2020

Instructor: Amy Grady
E-mail: a.grady@ufl.edu
Office Hours: TBD
Office Hours Zoom Link <https://ufl.zoom.us/j/6970369563>

Lectures

Section 3623 & 3154 MWF P3 Zoom Conferences
Section 7226 & 5938 MWF P6 Zoom Conferences
Section 3143 & 3144 MWF P8 Zoom Conferences

Teaching Assistants	Office Hours	Email
Recep Celebi	TBD	rcelebi@ufl.edu
Nursulan Kuanyshov	TBD	nkuanyshov@ufl.edu
Sam Vancini	TBD	svancini@ufl.edu
Andres Zuniga	TBD	andreszuniga@ufl.edu

Discussion Section	Class Number	Time	Location	TA
3623	16372	T P3	Zoom Conferences	Celebi
3154	16338	T P4	Zoom Conferences	Celebi
7226	16452	T P2	Zoom Conferences	Vancini
5938	16433	R P4	Zoom Conferences	Zuniga
3143	16470	T P8	Zoom Conferences	Kuanyshov
3144	16333	T P9	Zoom Conferences	Kuanyshov

Prerequisites Appropriate score on the ALEKS placement assessment, or MAC 1147 (or its equivalent, both MAC 1140 and MAC 1114) with a C (2.0) or better.

Course Description MAC 2311 is the first in the three-semester sequence MAC 2311, MAC 2312, and MAC 2313 covering basic calculus. Intended topics will include functions and inverse functions, limits, continuity, differentiation of algebraic and trigonometric functions; applications of derivatives; integration and the fundamental theorem of calculus; applications of definite integrals.

MAC 2311 begins with a short review of precalculus topics. **You should already be competent in working this material.** We **strongly recommend** that students who are having difficulty with the precalculus review material consider first taking MAC 1147, a four credit precalculus course reviewing essential calculus skills.

A minimum grade of C (not C-) in MAC 2311 satisfies the four credits of general education requirement and also satisfies the pure math portion of the state Writing/Math requirement.

Courses Goals This course will introduce students to the ideas of limit, derivative and integral for functions of a single variable. Upon completion, students will be able to understand the theory as well as applications. The course will prepare students for MAC2312.

Required Materials

There are no required textbooks for this course. We will make use of a free online textbook available at [Openstx Calculus Volume 1](#). Also, in this course we will use the online platform Xronos which has been developed at UF and is supported by the Office of the Provost and the College of Liberal Arts and Sciences. Xronos is accessible through the Canvas site. More details will be given in class.

You will need regular access to a computer/device, webcam, and the internet in order to complete the required assessments and attend the required meetings for this course. If any of those materials are unavailable to you see the section on Free Help/Resources and/or contact your instructor. Personal computer/device issues will NOT be an excuse to miss class meetings and/or assessments.

NOTE: All times given in this syllabus and in the course are in the US Eastern Time Zone (GMT-4 during Daylight Savings (until November 1) and GMT-5 afterwards). We will try to remember to tell you the time zone of any meetings/events, but if we do not it always defaults to Eastern Time.

E-Learning Canvas:

E-learning canvas, a UF course management system, is located at elearning.ufl.edu. Use your Gatorlink username and password to login. All course information including your grade, course homepage, syllabus, lecture outlines, office hours, test locations, mail tool, discussion forum, free help information, etc. can be accessed from this site.

You are responsible for verifying that your grades are accurate. **You have one week after a score has been posted to contact your TA if you believe there has been a recording error. There is no grade dispute at the end of the semester.**

Please note: Important course information is clearly communicated in this course guide, the MAC 2311 homepage and links in Canvas, and announcements in lecture and discussion. Due to the volume of email received by the instructor and TAs, we cannot reply to each request for this well publicized information. If you cannot find your answer in the resources above, please use the Piazza page to ask your classmates.

E-mail

All communication between student and instructor and between students should be respectful and professional. All official class communications will be sent only to the ufl.edu addresses. Students are responsible for acquiring, checking their email accounts regularly, and any class information sent to their ufl.edu account. Please be sure to sign your name to your e-mails.

Virtual Statement

Our class sessions may be audio-visually recorded for students in the class to refer back to. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate verbally are agreeing to have their voices recorded.

If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Zoom

All class meetings and office hours with your instructor or TA will be facilitated through the use of Zoom. Zoom is a meeting software allowing the use of microphones, cameras, mobile devices, and other technology to plan and take part in meetings and classes. You do not need to create a Zoom account in order to use the software. As a UF student you already have a UF Zoom account created for you using your Gatorlink login and password. You automatically have this account connected with your Canvas account and will not need to combine or connect this in any way. You will **NEED** to use this account to access any of the Zoom meetings in this course. If you need help with using Zoom and navigating Canvas for Zoom the UFL elearning website has helpful pdfs and videos under their Student Step-by-Step Guides at <https://elearning.ufl.edu/zoom/>.

All class meetings, discussion meetings, and office hours will be scheduled in the Zoom Conferences Tab in the Canvas course. In order to attend each class meeting and discussion meeting you will be required to register for each collection of meetings once (once for class meetings and once for discussion). You will be sent a registration link to your UF email by your instructor or TA. Make sure that you register for the class meetings and discussion meetings swiftly so there are no last minute problems.

It will be expected of you to act cordially and present yourself well if you plan to have your video on during class/discussion meetings and/or use your microphone. The expectation is that you treat each meeting as if you are in the classroom with your instructor or TA and act accordingly. Proper use of the hand raise feature and chat is expected when the instructor or TA is talking/presenting so you do not interrupt the lecture/discussion.

Lectures

This class will take a different form than you may be used to. I will not lecture for the whole period, if at all. You will be responsible for watching pre-recorded lectures online at the course site in Canvas **BEFORE** coming to class. We will spend most of our class time working on problems and exploring the concepts of calculus in small groups via zoom breakout rooms. There is a lot of research showing that students learn and retain information better in this environment. Come to class ready to participate. Once again, you **NEED** to watch the videos and do the lecture quizzes online before you come to class. If you do so, then you will ask better questions and you will perform better in the course.

Discussion Sections

Discussion sections meet once a week on either Tuesday or Thursday. These meetings give you a valuable opportunity for open discussion of the lecture material and assigned problems in a smaller class setting. **Attendance in discussion is required as it is where assessment of your skills will take place.** However, one period per week is generally not adequate to answer all questions. Be sure to take advantage of the opportunities outside of class for additional help.

Your main resource is your discussion leader. He or she will be available during office hours (or by appointment) to answer your questions about the course material. Your TA is responsible for grading and recording all quiz scores. You must retain all returned papers in case of any discrepancy with your course grade. As mentioned above, **you should check Canvas regularly and consult with your TA if you have any questions about recorded grades. All grade concerns must be taken care of within one week of receiving the score.**

Discussion Quizzes

There will be weekly quizzes during your discussion, based on the homework. Quizzes make up a total of 10% of your grade. The quizzes will be administered by your TA and any questions about the grades should be directed to him or her.

If you have concerns about your discussion class which cannot be handled by your TA please contact your instructor.

Online Homework

In this course we will be using the online platform Xronos which is free of charge and will be explained during class. Online homework assignments will be assigned daily and must be completed by the specified due date. There will be a total of three dropped homework grades at the end of the semester.

All assignments will have posted due dates and these due dates will not be extended under any circumstance.

Your HW grades are automatically updated in canvas after you submit a new correct answer. You are responsible for verifying that your grade in canvas is correct. **If there is an issue with your Xronos grade you need to contact me through a private Piazza message immediately because we will not consider any grade changes after the assignment due date.**

Personal computer issues, will NOT be a reason to offer any type of extension.

Class Participation

Attendance in class both in lecture and discussion section is highly recommended. Students who come to class and participate are more likely to do well in the course. Participation will be a part of your grade and how it is calculated will be explained in class. It will be a total of 8% of your grade and will be based upon both your attendance in lectures.

Further, following university policy, you may expect a penalty (additional lost points) for attending fewer than 75% of your classes.

Tests

Mid-term exam dates are as follows:

Tuesday, September 21

Tuesday, October 19

Thursday, November 16

Makeup, Wednesday December 9

Final, **Saturday** December 12

There will be three mid-terms throughout the semester. The midterms will consist of two parts. Part 1 will be multiple choice questions. Part 2 of the mid-term exams will consist of long response problems.

These exams are assembly exams and will take place in the evening, from 8:30 to 10:00pm. They will be available through Canvas using the Honorlock proctoring system. Availability of the exams and how to access them will be announced well in advance of each exam. Any questions should be directed to the course instructor.

Honorlock

We will be using the Honorlock system to proctor exams this semester. Honorlock is an online proctoring service that allows you to take your exam from the comfort of your home. You DO NOT need to create an account. Honorlock is available 24/7 and all that is needed is a computer, a working webcam, and a stable Internet connection. To get started, you will need to be using the web browser Google Chrome and will need to download the Honorlock Chrome Extension. You can download the extension at www.honorlock.com/extension/install. Please see the Honorlock Student Guide at [Honorlock Student Guide](#) and best practices guide at [Honorlock Best Practices](#).

When you are ready to test, log into Canvas, go to your course, and click on your exam. Clicking “Launch Proctoring” will begin the Honorlock authentication process, where you will take a picture of yourself, show your ID, and complete a scan of your room. Honorlock will be recording your exam session by webcam as well as recording your screen. Honorlock also has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it’s on a secondary device. Honorlock support is available 24/7/365. If you encounter any issues, you may contact them by live chat, phone (844-243-2500), and/or email (support@honorlock.com).

Make-up Policy

All make-up work must be arranged with your instructor.

- **Exam Conflicts - UF during Term Assembly Exam Policy** (catalog.ufl.edu/ugrad/current/regulations/info/exams.aspx): “Exams may be held Monday - Friday from 8:20-10:10PM (periods E2-E3) for the fall and spring terms. If other classes are scheduled during an exam time, instructors must provide make-up class work for students who miss class because of an assembly exam. If two exams are scheduled at the same time, assembly exams take priority over time-of-class exams. When two assembly exams conflict, the higher course number takes priority. Instructors giving make-up exams will make the necessary adjustments.”

If MAC 2311 is the lower course number, students must inform their instructor in person at least ONE WEEK in advance of the exam date so that appropriate accommodations can be made. Otherwise it may not be possible to reschedule.

- **Make-up Exams** If you are participating in a UF sponsored event or religious observance, you may make up an exam only if you make arrangements with your instructor at least ONE WEEK PRIOR to the event. You must present documentation of a UF sponsored event.

If illness or other extenuating circumstances cause you to miss an exam, contact your instructor (no later than 24 hours after the exam) by email. Then, as soon as possible after you return to campus, send the appropriate documentation to them. You will be allowed to sign up to take a makeup exam at the end of the semester on December 9

- **Make-up class participation points:** There are no make-ups. Your three lowest class participation grades will be dropped.
- **Make-up quizzes:** No makeup exams given for the first two missed quizzes for any excuse to make up any subsequent quiz you must have a documented, UF accepted, excuse. Your two lowest quiz grades will be dropped.
- **Make-up Lecture Quizzes:** There are no make-ups. Your three lowest lecture quiz grades will be dropped.

Incomplete

Students who are currently passing a course but are unable to complete the course because of illness or emergency may be granted an incomplete grade of I which will allow the student to complete the course within the first two weeks of the following semester. See the policy on <http://www.math.ufl.edu/fac/incompletes.html>. If you meet the criteria, you must see your instructor before finals week to be considered for an I. An I only allows you to make up your incomplete work, not redo your work.

Grading

Xronos Homework: 7%

Lecture Quizzes: 5%

Discussion Quizzes: 10%

Participation Classwork: 8%

Midterm Exam Average (3 mid-term exams): 45%

Final Exam: 25%

Your grade will be calculated according to the scale below.

Grading Scale

90-100 A	87-90 A-	84-87 B+	80-84 B
77-80 B-	74-77 C+	67-74 C	64-67 C-*
60-64 D+	57-60 D	54-57 D-	0-54 E

***Note** A grade of C- DOES NOT give Gordon Rule or General Education credit!

For those take the S-U option: 67-100 S 0-67 U

Approval of the S-U option must be obtained from your instructor. The deadline for filing an application with the Registrar and further restrictions on the S-U option are given in the Undergraduate Catalog.

For a complete explanation of current policies for assigning grade points, refer to the UF undergraduate catalog:

catalog.ufl.edu/ugrad/regulations/info/grades.aspx

NOTE: We will not review disputed points at the end of the semester. All grade concerns must be settled within one week of the return of the paper.

Free Help

In addition to attending your discussion section regularly and visiting your discussion leader, lecture, or the course coordinator, during their office hours, the following aids are available.

- The Teaching Center Math Lab is a tutorial service staffed by training math and science students to provide help with your calculus questions and homework. They are operating online this semester and information pertaining to obtaining help and understanding the layout of this semester can be found at <https://teachingcenter.ufl.edu/>. They have drop-in tutoring which is more informal and free one-on-one tutoring available by appointment. They are holding drop-in tutoring in conjunction with the graduate students in LIT 215. The information for this can be found at <https://teachingcenter.ufl.edu/tutoring/tutoring-schedule/>.

The Teaching Center Math Lab also provides videos of reviews and sample test problems. They regularly hold reviews for exams. The reviews will be posted at <https://teachingcenter.ufl.edu/tutoring/test-reviews/>. All students are encouraged to use the Teaching Center.

- Office of Academic Support offers free one-on-one and small group tutoring sessions to UF students. See <https://oas.aa.ufl.edu/current-students/tutoring/> for details and links to each tutor's pages.
- Private Tutors: If after availing yourself of these aids, you feel you need more help, you may obtain a list of qualified tutors for hire at www.math.ufl.edu under Academics → Mathematics Tutors.
- The Counseling Center has compiled a large collection of resources for outreach to student groups as well as COVID-19 resources. You can find this collection at the counseling website <https://counseling.ufl.edu/> under Resources → Other Resources → COVID-19 Resource Guide.
- Aid-A-Gator under the Office for Student Financial Affairs has resources available to help those students who need funding for unanticipated travel, additional technology requirements, or other needs that are related. More information can be found at <https://www.sfa.ufl.edu/aidagator/>.
- UF gives all students free access to the Eduroam system. Other internet connectivity options are available as well. If you are not on campus and have issues with internet connectivity and/or do not have regular access, please see the Aid-A-Gator website as well as the document outlining some possibly connectivity solutions at <https://elearning.ufl.edu/media/elearningufledu/keep-teaching/Connectivity-Options.pdf>.

Calculators

Calculators are **NOT** permitted on exams and discussion assignments. Please avoid using a calculator on homework as it will not help you prepare for the exams.

Cell Phones

Use (defined as having one physically in your hand) of a cell phone during a test or quiz will be considered contact with another person and will be viewed as a form of academic dishonesty because I cannot be assured in such a circumstance that you have not taken a picture of the test/quiz or sent a text message to someone. Thus, do not touch your cell phone during a test or quiz. **Wait until after you have left the room and are finished with the test/quiz to use it.**

Music Players

iPods and other music players are not to be used during class (including while taking tests and quizzes). Having one out during a test or quiz will result in a grade of zero and possible disciplinary action.

Students with Learning Disabilities

Students requesting class and exam accommodations must first register with the Dean of Students Office Disability Resource Center (DRC), www.dso.ufl.edu/drc/. That office will provide a documentation letter via email to your instructor. This must be done as early as possible in the semester, **at least one week before the first exam**, so there is adequate time to make proper accommodations.

Diversity and Inclusion

The Mathematics Department is committed to diversity and inclusion of all students. We acknowledge, respect, and value the diverse nature, background and perspective of students and believe that it furthers academic achievements. It is our intent to present materials and activities that are respectful of diversity: race, color, creed, gender, gender identity, sexual orientation, age, religious status, national origin, ethnicity, disability, socioeconomic status, and any other distinguishing qualities.

Academic Honesty Guidelines

All students are required to abide by the Academic Honesty Guidelines which have been accepted by the University. The academic community of students and faculty at the University of Florida strives to develop, sustain and protect an environment of honesty, trust, and respect. Students are expected to pursue knowledge with integrity. Exhibiting honesty in academic pursuits and reporting violations of the Academic Honesty Guidelines will encourage others to act with integrity. Violations of the Academic Honesty Guidelines shall result in judicial action and a student being subject to the sanctions in paragraph XIV of the Student Code of Conduct. The conduct set forth hereinafter constitutes a violation of the Academic Honesty Guidelines (University of Florida Rule 6C1-4.017).

The Mathematics Department expects you to follow the Student Honor Code. We are bound by university policy to report any instance of suspected cheating to the proper authorities. You may find the Student Honor Code and read more about student rights and responsibilities concerning academic honesty at the link www.dso.ufl.edu/sccr/.

In addition, we remind you that lectures given in this class are the property of the University/faculty member and may not be taped without prior permission from the instructor and may not be used for any commercial purpose. Students found to be in violation may be subject to discipline under the Student Conduct Code.

Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Important Fall 2020 Academic Dates and Deadlines

Classes Begin	Monday, August 31
Late Registration	Monday, August 31 - Friday, September 4 (11:59pm)
Drop/Add (last day for full refund)	Friday, September 4 (11:59pm)
Withdrawal with 25% Refund	Friday, September 25
Withdrawal Deadline	Monday, November 23 at 11:59pm
Classes End	Wednesday, December 9

Holidays

Labor Day	Monday, September 7
Homecoming	Saturday, October 3
Veterans Day	Wednesday, November 11
Thanksgiving Break	Wednesday, November 25 - Saturday, November 28

Note: Information in this syllabus is subject to change. Any changes will be clearly announced in class or through e-mail.