Course Guide ( Syllabus ) For MAC1114 W/ Mr. M in Spring 2018
Sections: 2691, 3018

Instructor: Mr. Mahoney ( Mr. M. )
Email Address: gatormm@ufl.edu

Class Meeting Times: It is okay to attend a Mr. M. section you are not enrolled in provided there are enough seats, students enrolled in that period get priority though.
Section 2691 meets in Little Hall 207 from 08:30 a.m. to 09:20 a.m.
Section 3018 meets in Little Hall 237 from 09:35 a.m. to 10:25 a.m.

Office: Little Hall 467
Office Phone: Mr. M. is an adjunct instructor and does not get an office phone... but our new elevator is really nice and not scary at all.
Office Hours: Mr. M.’s office hours for Spring 2018 were not decided at the time this guide was written but you can see up to date information on the following websites:
https://people.clas.ufl.edu/gatormm/
https://ufl.instructure.com/courses/348456/pages/mr-ms-schedule ( this is a page in our CANVAS site known as “Mr. M’s Schedule / Office” that can be accessed from the main page ).

Table of Contents / Hyperlinks ( Use the “Jump To Table of Contents!” links to return to this table )

| Course, About                  | ... page 2. |
| Course, Materials, General    | ... page 2. |
| Course, Materials, Piazza     | ... page 10. |
| Course, Materials, Piazza, Etiquette | ... page 10. |
| Course, Materials, Piazza, Warning | ... page 10. |
| Course, Materials, Quizlet    | ... page 10. |
| Course, Materials, Textbook   | ... page 2. |
| Course, Materials, The Answer Pad | ... page 9. |
| Course, Materials, WebAssign  | ... page 2. |
| Grades, Attendance            | ... page 8. |
| Grades, Bonuses and Penalties | ... page 12. |
| Grades, CANVAS                | ... page 4. |
| Grades, Everything Else       | ... page 9. |
| Grades, Everything Else, Scratch Work Scans | ... page 11. |
| Grades, Exams                 | ... page 11. |
| Grades, Final Grade           | ... page 3. |
| Grades, Final Grade, EPMA     | ... page 3. |
| Grades, Final Grade, SACP     | ... page 3. |
| Other, DSO Accommodations     | ... page 14. |
| Other, Getting Help           | ... page 13. |
| Polices, Missing Exams        | ... page 11. |
| Polices, Cheating             | ... page 14. |
| Polices, Excused Absences     | ... page 11. |
| Polices, Incompletes          | ... page 14. |
What Do We Do In This Course?

Mr. M. will review topics from pure geometry (angles, shapes, right triangle trigonometry) and precalculus (MAC 1140; functions, graphing, transformations, some limits) while covering as much college trigonometry concepts (trigonometric functions, identities, equation solving) as possible and also preparing students to take Calculus 1 (MAC 2311) as passing this course along with MAC1140 provides entrance into that course.

What Do Students Need or Probably Want For This Course?

- Pencils
- Paper: College Ruled for Homework, Copy/Print for printing.
- Two Binders: One for notes. One for homework.
- A WebAssign Access Code (There are some options listed at the bottom of this page).
- Access to an internet capable computer.
- A portable internet ready device like a smart phone or laptop which you should bring to class on a regular basis.
- A way to scan documents. Mr. M. will provide you some help with this in the form of tutorials on how to use commonly some found free tools.

Why Does the List Above Not Mention A Text Book?

Mr. M. does not use the textbook in class or care if you own it (and you might own it if you took MAC 1140 at U.F. after August 2017 or are taking it concurrently with this course) but does reference it and needs it to be associated with this course in order for his students to have WebAssign homework. Therefore our official textbook is: PRECALCULUS, 10th edition, by Larson

If you do not currently own a copy of this book then its fine to not get one unless some other class requires it. WebAssign access comes with access to the digital/electronic version of the textbook.

What are my options for obtaining WebAssign Access?

If you took MAC1147, MAC1140, or MAC1114 (hi again) in Fall 2017 then you should already have access to WebAssign for this semester and will not need to purchase it again even if you dropped or failed that semester’s class. If you are taking MAC1140 concurrent with this course then you will only need to purchase access to WebAssign once and it will work for both courses.

The cheapest option ($62.50 in FA17) for purchasing WebAssign access is to opt-in to the “UF All Access” program (link). Here is a specific link to the part of the program where you can obtain access codes (link) but the site says that access distribution will not begin until 01/05/2018. If you use this option remember to save a copy of your access codes as physical or PDF printout. The next cheapest option is through Cengage/WebAssign directly ($100 in FA17) which can be performed when accessing WebAssign. The third and most expensive option is by purchasing a bundle (book and access code) from the U.F. Bookstore ($109.25 in FA17). There may be other options.
How Does Mr. M. Calculate Final Letter Grades?

Mr. M has two letter grade systems (see below) and will assign you the better (higher GPA points) of the two letter grades each system produces for you.

**Sum of All Course Points (SACP):** Final grade based on the sum of all the points you have earned rounded to the nearest whole number. These points break down into:

<table>
<thead>
<tr>
<th>Type</th>
<th>Point Total</th>
<th>% of Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Exam</td>
<td>80 Points</td>
<td>20 %</td>
</tr>
<tr>
<td>Semester Exam 03</td>
<td>60 Points</td>
<td>15 %</td>
</tr>
<tr>
<td>Semester Exam 02</td>
<td>60 Points</td>
<td>15 %</td>
</tr>
<tr>
<td>Semester Exam 01</td>
<td>60 Points</td>
<td>15 %</td>
</tr>
<tr>
<td>Attendance Signatures</td>
<td>40 Points</td>
<td>10 %</td>
</tr>
<tr>
<td>Everything Else Points</td>
<td>100 Points</td>
<td>25 %</td>
</tr>
<tr>
<td>(Bonus And Penalties -12 to 24 Points)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>400 Points</strong></td>
<td><strong>100 %</strong></td>
</tr>
</tbody>
</table>

The SACP final letter grade is then assigned according to the following table:

<table>
<thead>
<tr>
<th>Letter</th>
<th>(GPA Pts)</th>
<th>SACP Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>(4.00)</td>
<td>360 to 400</td>
</tr>
<tr>
<td>A-</td>
<td>(3.67)</td>
<td>348 to 359</td>
</tr>
<tr>
<td>B+</td>
<td>(3.33)</td>
<td>332 to 347</td>
</tr>
<tr>
<td>B</td>
<td>(3.00)</td>
<td>320 to 331</td>
</tr>
<tr>
<td>B-</td>
<td>(2.67)</td>
<td>308 to 319</td>
</tr>
<tr>
<td>C+</td>
<td>(2.33)</td>
<td>292 to 307</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Letter</th>
<th>(GPA Pts)</th>
<th>SACP Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>(2.00)</td>
<td>280 to 291</td>
</tr>
<tr>
<td>C-</td>
<td>(1.67)</td>
<td>268 to 279</td>
</tr>
<tr>
<td>D+</td>
<td>(1.33)</td>
<td>252 to 267</td>
</tr>
<tr>
<td>D</td>
<td>(1.00)</td>
<td>240 to 251</td>
</tr>
<tr>
<td>D-</td>
<td>(0.67)</td>
<td>228 to 239</td>
</tr>
<tr>
<td>E</td>
<td>(0.00)</td>
<td>0 to 227</td>
</tr>
</tbody>
</table>

**Exam Points And Minimum Attendance (EPMA):** Final grade based on just the sum of all exam points (maximum of 260) that you have earned and the number of attendance sheet signatures (maximum of 27) that you have. The EPMA final letter grade is assigned according to the following table:

<table>
<thead>
<tr>
<th>Letter</th>
<th>(GPA Pts)</th>
<th>Exam Range</th>
<th>Min. Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>(4.00)</td>
<td>234 to 260</td>
<td>27 Exactly (See important note!)</td>
</tr>
<tr>
<td>A-</td>
<td>(3.67)</td>
<td>226 to 233</td>
<td>24 or more</td>
</tr>
<tr>
<td>B</td>
<td>(3.00)</td>
<td>208 to 225</td>
<td>22 or more</td>
</tr>
<tr>
<td>C</td>
<td>(2.00)</td>
<td>182 to 207</td>
<td>19 or more</td>
</tr>
<tr>
<td>D</td>
<td>(1.00)</td>
<td>156 to 181</td>
<td>17 or more</td>
</tr>
<tr>
<td>E</td>
<td>(0.00)</td>
<td>0 to 155</td>
<td>0 or more</td>
</tr>
</tbody>
</table>

**Important Note:** In order to earn an “A” in the EPMA system you have to have 27 real attendance signatures which means missed signatures belonging to excused absences do not count. The remaining letter grades of the EPMA system do allow for excused absences to count toward your signature total.
How do I figure out what my grades are in CANVAS?

Mr. M. posts grade information in CANVAS but Mr. M. does not use CANVAS to calculate your final letter grade at the end of the term. Mr. M. calculates your final letter grades using an Excel spreadsheet and it is not calculated until after the final exam. Please don’t ask “What is my grade?” but instead ask “Where is my graded heading?”. You can use CANVAS to predict your final letter grade.

1) Click on “Grades” in CANVAS (many of you probably know how to do this already).

2) Change the “Arrange By” entry from “Due Date”...

...to “Assignment Group”:
3) Placing a mouse cursor or single tapping any grade entry in your CANVAS gradebook will highlight it blue and reveal the “assignment group name” under the assignment’s name.

![Grade Book Screenshot]

Mr. M. has grades organized into the following groups: “Uncategorized”, “Informational”, “Exams, Bonuses, and Penalties”, “Attendance Signatures”, “Everything Else”, and “Templates”. Assignments in “Uncategorized” are not in their permanent homes. “Informational” grades list special numbers and grand totals as found in Mr. M.’s excel sheet which CANVAS cannot calculate by itself. Assignments in “Templates” are blank assignments that Mr. M. duplicates to produce other real assignments. None of the three groups just mentioned have any weight on CANVAS’s final grade approximation but CANVAS itself does not realize that. If you scroll to the bottom of your gradebook you will see these groups listed along with an average grade for them which has no bearing on your actual final grade:

![Grade Book Screenshot]

4) If you are interested in knowing Mr. M. official best estimate of your final grade then focus on the subsequent six “informational” grade entries, which should be listed toward or at the top of grade list: “SACP Total”, “SACP Total Percentage”, “Exam Total”, “Exam Total Percentage”, “Adj. Att. Sig. Count”, and “Adj. Att. Sig. Count Percentage”.

**NOTE:** As Mr. M. updates grades through the term he will change the names of these assignments to reflect the date of the last update. For example, after Mr. M. gets our final exam graded around May 1, the “SACP Total” entry will say something like “SACP Total (As of 05/01)”. 

A letter grade scheme has been attached to each of these six grade entries. Further, ...

- “SACP Total” is the official SACP total for you in Mr. M.’s excel sheet. The SACP letter grade on page 3 has been attached to this. For most of the term it will be a lower letter than your eventual final grade as the CANAS bases the letter on its percentage of 400.

- “SACP Total Percentage” is the percentage that your SACP total is out of what is currently available instead of 400, in other words it is your average. It is likely to be a much better letter grade than your “SACP Total” and it’s a good predictor of your final grade provided there are no drastic changes in your student behavior.

- “Exam Total” is the official sum of all your exam scores which is first component of the EPMA system. Like “SACP Total” it will be very low throughout most of the term as CANVAS bases the letter grade for it on its percentage out of 260.

- “Exam Total Percentage” is your exam total out of what is available instead of 260, in other words it is your exam average and is another good predictor of your final course grade. Missing an exam will cause this grade to be significantly lower than your actual final grade so don’t panic and remember to read about the “Missed Exam Policy” on page 11.

- “Adj. Att. Sig. Count” is the official sum of all your actual attendance sheet signatures along with your excused absences and is also the second component of the EPMA system. It is unlikely to reflect excused absences until close to the end of the term as Mr. M. does not usually have time to keep up with posting those records during the main part of the semester. As with “SACP Total” and “Exam Total” it will be low throughout much of the term as CANVAS bases the letter grade for it on its percentage of 27.

- “Adj. Att. Sig. Count Percentage” is your “Add. Att. Sig. Count” percentage out of what is available instead of 27, in other words it is your attendance average. It is also a good predictor of your final course grade.
5) To estimate your final grade toward the beginning of the term record the smaller of “Exam Total Percentage” and “Adj. Att. Sig. Count Percentage” letter grades, then record the larger of this grade and “SACP Total Percentage” letter grade. Here is a handy formula:

$$\max(\text{SACP Total Percentage}, \min(\text{Exam Total Percentage}, \text{Adj. Att. Sig. Count Percentage}))$$

To estimate your final grade toward the end of the term record the smaller of “Exam Total” and “Adj. Att. Sig. Count” letter grades, then record the larger of this grade and “SACP Total” letter grade. Here is a handy formula:

$$\max(\text{SACP Total}, \min(\text{Exam Total}, \text{Adj. Att. Sig. Count}))$$

If the letter grades you are approximating are coming out too low for your liking then use CANVAS’s “What if” feature to increase the scores of “Exam Total”, “Adj. Att. Sig. Count”, and “SACP Total” by typing a number over the listed one until the letter your approximating is desirable. The difference in the “what if” score and your “actual score” are the amount of Exam points, Attendance Signatures, and Total Points you need to get to earn that desired grade.

6) CANVAS has its own final grade calculator which shows at the bottom of the grade list and at the top right of the grade page:

The “SACP” letter grade has been attached to CANVAS’s “Total”. Canvas calculates this total by calculating the average of each group (shown left) before multiplying those averages by that group’s weight (shown right) and adding them all up together.

If “Calculate based only on graded assignments” is checked (as in the right picture above) then CANVAS will ignore assignments without grades in all its calculations. This means CANVAS is approximating your current SACP Average similar to the official informational grade “SACP Total Percentage”. The two grades should be similar whenever Mr. M. makes grade updates to informational grades.

Using the “What If” feature on multiple assignments will cause CANVAS to update its total based on the hypothetical “what if” grades you entered, allowing your estimate how your official “SACP” letter grade will change based on how you do on future assignments.
If “Calculate based only on graded assignments” is unchecked (as in the right picture below) then CANVAS will NOT ignore assignments without grades in any of its calculations. Compare the screenshots below to the ones above:

This means CANVAS is approximating your current SACP grade similar to the official informational grade “SACP Total”. The two grades should be similar whenever Mr. M. makes grade updates to informational grades. Toward the beginning of the term this predicted grade will be very low as several future assignments are being considered a zero.

Using the “What If” feature on multiple assignments will cause CANVAS to update its total based on the hypothetical “what if” grades you entered, allowing your estimate how your official “SACP” letter grade will change based on how you do on future assignments.

What more can you tell me about Attendance?

Starting Tuesday, January 16 an attendance sheet featuring all the names of students in Mr. M’s MAC1114 sections will be passed around toward the end of class. Your signature on this sheet is considered the proof of attendance.

In the “SACP” system, each signature counts as “1.6” points, and the maximum points you can earn is “40 points”. To make CANVAS approximate a more correct “SACP” grade, an offset score has to be added so students total points don’t exceed 40 points or 25 signatures. You should remember to do this if you are playing around with the “What If” feature.

In the “EPMA” system, each signature counts as “1” signature, and your final grade requires that a minimum number of signatures is obtained. In order to get an “A” in the “EPMA” system, you must have 27 actual signatures, which means you cannot miss a signature even for an excused absence.

In CANVAS signature records are recorded in entries with names like “Day 03: Tue. Jan. 16” and will be listed with a score of “0” for no signature and “1” for an actual signature. If you are missing a signature due to an excused absence (page 11) then at some point before final grades are due Mr. M. will replace your “0” entry with an entry of “0.99” to indicate the absence was excused. The informational grade “Raw. Sig. Count” is the sum of your “1” scores. The informational grade “Adj. Att. Sig. Count” is the rounded sum of all your “1” and “0.99” scores.
What more can you tell me about Everything Else Points?

In addition to Exams and Attendance we have a bunch of other assignments. These include but are not limited to:

- “WebAssign homeworks”,
- “Canvas Quizzes”,
- “Participating with The Answer Pad in class”,
- “Lecture Note Quizzes/Crossword Puzzle” (completed with The Answer Pad also),
- “Piazza Surveys”,
- “Completing Quizlet Study Activities”,
- “Submitting Screenshots” of certain websites,
- “Submitting Scans of your scratch work for WebAssign Homework”.

All of these assignments are grouped together into one big category and the weighted average of all “your” assignments is converted into a score out of 100 points. Essentially, earning 100 points means you had a 100% average on all of your “Everything Else” assignments.

For some assignments, Mr. M. only collects a small random sample of students’ work. Mr. M. will announce which students at the time of collection. For these assignments, students required to submit work will be feature a “blank” grade entry in CANVAS for the assignment until Mr. M. grades it while students who are not required to submit work will feature a “-1” grade entry. CANVAS will drop these “-1” score and DO NOT AFFECT YOUR FINAL GRADE.

To make sure CANVAS handles the dropping rules correctly there is a special canvas assignment called “Random Sample Decoy” which will be a value no higher than 0 and forces CANVAS to only drop your “-1” scores and none of your other scores. Its exact value varies with how many random sample collections there have been for the class as well as how many you have been chosen for personally.

If you want to calculate your “Everything Else Points” by hand then add up all your “Everything Else” scores but do not include the “-1” values and separately/simultaneously add up the maximum score of each one of those, then divide your “Everything Else” score total by the sum of the maximum possible scores, and finally multiply this by 100.

What more can you tell me about “The Answer Pad”?

“The Answer Pad” is “Audience Interaction System” similar to clickers (H-ITT, iClicker, etc.) that utilizes laptops, computers, or smart phones via its web browser or apps. Mr. M. pays for his students to have access to this product which means it is free for you to use. Mr. M. will be using the product two ways this semester.

In class, Mr. M. will use it to post questions in class to gather student responses. “Everything Else” scores you receive for these activities are tied to your participation, not getting questions right. In other words, you have to participate regularly but there is no pressure to get things right. To access this product in class you will need to bring a laptop, tablet, or smartphone to class and either open the website http://app.theanswerpad.com/student#auth on your devices’ browser or run the free app (android app on “google play” and iOS app on “App Store”) from which you will then log in with an account that Mr. M. makes for you. More information about that account will be provided later.

Outside of class, Mr. M. will have you use “The Answer Pad” to complete online quizzes using what “The Answer Pad” calls an “Answer Sheet”. These are also an example of “Everything Else” scores.
You will access these quizzes using the same account you use in class. At the time this course guide was written Mr. M. is planning to use these quizzes to see if you read his lecture outlines. The quizzes may even be take the form of a crossword puzzle. More information about this will be posted later.

**What more can you tell me about “Piazza”?**

“Piazza Q&A” is a free, well developed, Question and Answer service for students that integrates with CANVAS. “Piazza Q&A” allows students to post questions anonymously to fellow students, allows students to form a collective answer to a student’s questions, allows Mr. M. to answer student’s questions, allows for follow up questions to be added to the main question, and makes all these post public to all students. You will be posting all your mathematics questions on Piazza, and at some point all of you will have mathematics questions. Some students may be required to post questions or answers on Piazza. All students are encouraged to post questions or answers on Piazza. In addition to this, Mr. M. will likely but occasionally post Surveys on Piazza that must be completed for a participation grade in the “Everything Else” group.

**Don’t Sign Up For Piazza Careers!**

“Piazza Q&A” is a safe FERPA compliant product. The Jury is still very out on whether or not Piazza’s sister service “Piazza Careers” is similar. It had been suspected that in the past “Piazza” shared student’s class ranking information with employers using Piazza Careers which is a major FERPA violation. DO NOT SIGN UP FOR PIAZZA CAREERS! Mr. M. does not need you to do this, nor wants you to do this.

**Do Follow Good Piazza Etiquette!**

When posting to Piazza remember to check to see if someone else has already asked a question similar (or identical) to yours and if they have add a follow up post to their question if the original post’s answers are not sufficient enough for you understanding. When posting questions try to give them specific titles that state the exact name of the source material and any possible question numbers, for example “Topic 01 Slide 02 - Top Example”, “Topic 03 WA HW - Question 4”, or “Topic 01 Reading Quiz – Question 5”. This will make it easier for other students to find this question and prevent students from creating duplicate questions. When possible, post screenshots of your specific question. Many WebAssign homework questions use different numbers for different students and some questions will use completely different sentences and figures. When posting answers try not to completely give an answer away but describe or hint how the answer can found or point out where and why the question asker’s current strategy won’t work. Always be respectful and if possible be kind.

**What more can you tell me about “Quizlet”?**

“Quizlet” is a free service for studying terminology and facts. Mr. M has been using it both personally (for himself) and with his students for years and has become a big fan. Mr. M. usually posts course vocabulary sets on our Quizlet course. Certain “Everything Else” assignments may be tied to studying certain sets. More information about how to access our Quizlet course or what is expected in assignments that utilize Quizlet will be provided later.
What more can you tell me about “Scans of Your Scratch Work”?

You should maintain a long running record of all your scratch work for the many different WebAssign homeworks that we will have. This record should consist of a binder containing college ruled or wide ruled paper. You may need to provide Mr. M. proof of this binder in the form of an “Everything Else” assignment. Relatively strict requirements for how your scratch work should be formatted will posted on our CANVAS site.

Mr. M. will occasional collect “Scans” of certain pages from the scratch work record for a random sample of students as another “Everything Else” assignment. When Mr. M. collects these scans he is checking to see that the formatting requirements are met and if he has the time he will also provide feedback on the quality of work that these students are applying to problems. A very long but helpful tutorial on how to scan documents will be posted on our CANVAS site.

What more can you tell me about Exams?

This term there will be three semester exams and one cumulative final exam worth. At the time this course guide was written all our exam rooms and times are not yet scheduled so Mr. M will be posting that information on CANVAS later. Semester exams will be from 8:30 p.m. to 10:00 p.m. in the evening. Exams consist of Vocabulary questions, Multiple Choice Questions, and True/False questions. Each semester exam has 60 or more points on it but the maximum you can earn is 60 while the final has at least 80 points on it but the maximum you can earn is 80.

What is the Missed Exam Policy?

For any student who misses one semester exam for any reason their “EMC Replacement Exam” grade, which is a dropped 0 by default, will be then set equal to their final exam grade, a score out of 80, multiplied by 0.75, to produce a score out of 60. The “EMC Replacement Exam” grade will then replace at most one missed exam and this is the only way to make up a missed exam. Issues with finals are different and handled on a case-by-case basis. If you wish to take an Exam early, then the earliest you can take it is about 2 hours prior to the start of your missed exam. Please contact Mr. M using his email address “gatormm@ufl.edu” as soon as you know you have an issue with any exam date, time, or location.

What does Mr. M. consider an Excused Absence?

While Mr. M’s missed exam policy applies to any missed semester exam for any reason, Mr. M is not as flexible with attendance, missed assignments, and the final exam. An excused absence is one that belongs to one of the following extenuating circumstance:

- Death or Immediate Hospitalization of a Biological Parent or Parent by Marriage.
- Death or Immediate Hospitalization of a Legal Guardian [if not your biological Parent].
- Death or Immediate Hospitalization of a Sibling.
- Death or Immediate Hospitalization of a Child or Legal Dependent.
- Death or Immediate Hospitalization of a spouse or life-partner.
- The birth of your child or legal dependent [which usually involves some form of Immediate Hospitalization].

... continued on the next page ...
Attendance at a University Sponsored Event such as a Performance, Conference, or Athletic Competition.
- A Court Imposed Legal Obligation.
- A conflicting assembly exam belong to a course with higher course number (≥ 1115) or more than 300 enrolled students (our class has about 60 at the time this course guide was written).

These situations must be **well documented**, meaning that Mr. M should have some form of paperwork which verifies that your individual situation is indeed one of the extenuating circumstances given above. The documentation should include a contact number that Mr. Mahoney can use to validate your documentation. Documentation should be submitted to the “My Documentation” assignment in CANVAS as a PDF file and you need to also post a comment along with that upload explaining what the documentation is for.

**What more can you tell me about Bonuses and Penalties?**

Mr. M. loves to give bonus points to deserving students and Mr. M. really does not love certain student behaviors so there are a multiple of bonus and penalty opportunities to encourage/discourage these behaviors. All of the points you can earn from these activities are added together at the end of the term and then capped from below at “-12” or capped from above at “+24”. To force CANVAS to recognize these caps in its final grade calculator there is a grade entry known as “Bonus and Penalty Offset” which will be a non-zero number for students who earn enough penalties to go below the “-12” cap or above the “+24” cap. The following list is just some of the bonus and penalty opportunities Mr. M. plans to do but other bonus/penalty opportunities may arise:

**PNT: Exam Instructions** – A penalty of “-0.5” for each violation of “one direction” that is miss-followed on each exam. Violations incurred by previous students include “incorrectly bubbling a UFID”, “incorrectly bubbling a form code”, “not signing an exam attendance sheet”, and “not writing one’s form code on an exam attendance sheet”.

**PNT: CANVAS Emails** – Do not email Mr. M. using the CANVAS mail tool. Math questions ( and possible questions about the Syllabus ) should be posted on our Piazza course. Personal questions ( such as exam conflicts ) should be regular emailed to the address "gatormm@ufl.edu". It is “-1” points for each offense.

**BNS: Out of The Park** – Earn this “4” point bonus for obtaining one semester exam grade of “60 points” or a final exam grade of “80 points”, note that you can only earn this once. You are not eligible for the next two bonuses if you miss a semester exam.

**BNS: Bases Loaded** – Earn this “4” point bonus for obtaining a “60” on all three semester exams.

**BNS: Grand Slam** – Earn this “4” point bonus for obtaining a “60” on all three semester exam and an “80” on the final exam.

You are still eligible for next five bonuses as long as you only miss one semester exam.

**BNS: Gutter Ball** – Earn this “3” point bonus for obtaining a final exam grade whose percentage of 80 is higher than your lowest semester exam grade’s percentage of 60. ( i.e. your final is better than your lowest exam ).
BNS: No Average Joe – Earn this “3” point bonus for obtaining a final exam grade whose percentage of 80 is higher than your average semester exam grade’s percentage of 60. (i.e. your final better than your average exam).

BNS: King of The Hill – Earn this “3” point bonus for obtaining a final exam grade whose percentage of 80 is higher than your highest semester exam grade’s percentage of 60. (i.e. your final is better than your highest exam).

BNS: Swan Dive – You earn this “3” point bonus when your percentage grades on Exam 1, Exam 2, Exam 3, and the final form a strictly decreasing sequence like “85%, 82%, 75%, 60%”.

BNS: Uphill Battle – You earn this “3” point bonus when your percentage grades on Exam 1, Exam 2, Exam 3, and the final form a strictly increasing sequence like “60%, 75%, 82%, and 85%”.

Where can I get help with the course?

This is a thorough list but probably not a complete list!

1. Post questions to Piazza, anonymously if you prefer, or look to see if someone has posted or responded to your same question. Always post questions about any problem that has made you use three attempts or more on WebAssign.

2. You can try asking for help from Mr. M during his office hours. He likes to help his students succeed.

3. Try making some friends in the course (they don’t even have to be in your specific section though they should be in a Mr. M. section) and form a study group. You can even try out option (4) through (9) with them if you want.

4. You can try the new-ish “Teaching Center at Little Hall” satellite location which is in Little Hall Room 215 (it still appears to be pretty swanky too). In addition to being staffed by the Teaching Center’s awesome undergraduate tutors it will also be staffed by two Mathematics Graduate students during most hours of operation. **THIS SERVICE IS COMPLETELY FREE.**

5. You can try the Teaching Center’s original walk-in tutoring service, the “Math Study Center” (a.k.a. the Broward Math Lab) in South East Broward Hall Basement. These are the same undergraduate students mentioned in (4) above. **THIS SERVICE IS COMPLETELY FREE.**

6. You can try the Teaching Center’s Private Appointment service. These are the same undergraduate students mentioned in (4) above. **THIS SERVICE IS COMPLETELY FREE.**

   To get more information about location and all services provided by the Teaching Center go to their website at: [https://teachingcenter.ufl.edu/](https://teachingcenter.ufl.edu/)

7. You can try OAS Academic Tutoring. See their website ([http://oas.aa.ufl.edu/programs/tutoring/](http://oas.aa.ufl.edu/programs/tutoring/)) for more details. **THIS SERVICE IS COMPLETELY FREE.**

8. You can try hire a private tutor from a list of Mathematics Graduate Students. The list can be found as a link on this webpage: [http://math.ufl.edu/courses/](http://math.ufl.edu/courses/). These are the same graduate students mentioned in (3) above, but in (3) they are offering help for free. **YOU WILL PAY MONEY FOR THIS.**
(9) You can try to hire a private tutor off campus from one of the many tutoring companies. Those most popular one among students at the moment is Study Edge. **YOU WILL PAY MONEY FOR THIS.**

**Private Tutor Warning!** It is actually not in a paid tutors financial interests to have you become an independent learner. They need you to need them in order to pay their bills. Paid tutors will almost always make you feel great about a tutoring session. Make sure that when you leave a paid tutoring session that you are able to demonstrate success on a problem on your own. If you continue to use a paid tutoring service your exam grades should be rising and/or staying high and if they are not, they are not the right tutor for you.

(10) The UF Counseling Center provides information about Test Anxiety and Math Confidence, as well as Group Workshops.

What if I have course accommodations through DSO?

Students requesting classroom accommodation must first register with the Disability Resource Center. The Dean of Students Office will provide documentation to the student who must then provide this documentation to me, Mr. M, at Little 467, when requesting accommodation.

If you are a student with D.R.C. accommodation please submit your Accommodation Letter through the “**My Documentation**” assignment in CANVAS as a PDF file along with a comment explaining that it is your DRC Accommodation later. Please remember to get Mr. M your accommodation letter A.S.A.P. As soon as our exam dates are known please sign up for accommodated testing with the DRC, Mr. M’s ATR contract should already be on file with them when you need to sign up.

What if I cheat?

All students are required to abide by the Academic Honesty Guidelines which have been accepted by the University. The academic community of students and faculty at the University of Florida strives to develop, sustain and protect an environment of honesty, trust, and respect. Students are expected to pursue knowledge with integrity. Exhibiting honesty in academic pursuits and reporting violations of the Academic Honesty Guidelines will encourage others to act with integrity. Violations of the Academic Honesty Guidelines shall result in judicial action and a student being subject to the sanctions in paragraph XIV of the Student Code of Conduct. The conduct set forth hereinafter constitutes a violation of the Academic Honesty Guidelines (University of Florida Rule 6C1-4.017).

What if I want to take an Incomplete?

A grade of I (incomplete) will be considered only if you meet the Math Department criteria which is found at www.math.ufl.edu and any additional criteria that Mr. M. imposes. Mr. M. handles incompletes on a case-by-case basis and in all likely hood will not agree to an incomplete because he is an adjunct lecture and cannot guarantee that he will be around in the future to let you complete the course.

**YAY! THE END AT LAST!**